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27 February 1952

CAREER SERVICE COMMITTEE

Working Group on PERSONNEL DEVELOPMENT PROGRAM

Minutes of 7th Meeting, 27 February 1952, 10:00 A. M.

Present;

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1. The minutes of the sixth meeting were approved with Paragraph 2 modified to read as follows:

"The draft "Procedure for the Separation of Inefficient Personnel", dated 21 February 1952, was discussed and modified."

2. The paper "Procedure for the Separation of Inefficient Personnel", dated 23 February 1952, was again discussed, modified and approved as modified. The final draft is to be dated 27 February 1952.

3. The draft "Declaration of Intent" was again discussed. On the basis of unofficial Office comments and this discussion, the Working Group agreed that no "Declaration of Intent" should be required in the Career Service Program. Instead, a simple application form should be used which would permit each person when eligible to apply for participation in the Development Program without the requirement of declaring his intention to serve anywhere in any kind of job.

4. The draft "Certificate of Selection for Participating in the Development Program" was accordingly modified to simply an application form and approved as modified.

5. The Working Group then discussed appeals on the Office Board level. It was agreed that the CIA Career Service Committee, with the functions and responsibilities already recommended by this Working Group, had both the authority and machinery for handling appeals. It was therefore decided that no further action was required by the Working Group on this matter.

6. It was agreed that [redacted] would meet to prepare a proposed final report for the Working Group (except for a recommended means of activation of the Career Service Program) and would submit this report to the Working Group for its consideration at the next meeting.

7. Pending completion of this report, the time for the next meeting was not set.

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